

# Seattle Permits

— part of a multi-departmental City of Seattle series on getting a permit

## Becoming a Registered Pavement Restoration Contractor

New utility service connections usually involve restoration of roadway pavement. ANY work in the right of way requires a permit from SDOT Street Use. A contractor getting one or more utility service connections has the option to have the public or franchise utility installing the service connection do the pavement restoration or get a separate permit to do the pavement restoration themselves. It may be particularly advantageous for a contractor to do the restoration when several utility services are installed. Private contractors that expect to do a number of pavement restorations for utility service connections may be approved by and registered with Street Use to avoid having to provide copies of business licenses, insurance and bonds each time they come in for a permit. This CAM explains the process to become a Registered Pavement Restoration Contractor (RPRC).

A contractor who wants to become a Registered Pavement Restoration Contractor must be licensed, bonded and insured. The following materials must be submitted, reviewed and approved by SDOT:

- Application Form
- City of Seattle Business License (copy)
- Washington State Contractor License (copy)
- An original executed Bond for \$10,000 on the standard bond form provided by SDOT
- Certificate of Insurance for \$1,000,000 general liability insurance naming the City of Seattle as additional insured (see SDOT CAM 2102)
- List of all employees with authority to obtain pavement restoration permits on behalf of the company on company letterhead

Details and forms for submitting these materials can be found online at

[http://www.seattle.gov/transportation/stuse\\_docs.htm#Forms](http://www.seattle.gov/transportation/stuse_docs.htm#Forms).

Contractors who want to become registered should provide a complete packet of these materials to SDOT at least two weeks before they plan to obtain a pavement restoration permit.

All of the required submittals must be resubmitted annually. Contractors are responsible for notifying SDOT when employees on their approved list should be removed due to termination or other reasons. A letter with names of new or additional employees on company letterhead is required when a contractor wants to authorize additional employees to obtain permits. Registered contractors will be notified at least 30 working days before any of their materials require renewal. A contractor may not obtain any pavement restoration permits if any of the required materials are not current.

[www.seattle.gov/transportation](http://www.seattle.gov/transportation)



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